

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
LAKE MICHIGAN SEWER UTILITY DISTRICT
SEWER UTILITY DISTRICT "D"**

**9915 39th Avenue
Pleasant Prairie, WI
April 7, 2008
6:30 p.m.**

A Regular Meeting of the Pleasant Prairie Village Board was held on Monday, April 7, 2008. Meeting called to order at 6:30 p.m. Present were Village Board members John Steinbrink, Monica Yuhas, Steve Kumorkiewicz, Clyde Allen and Mike Serpe. Also present were Rocco, Vita, Village Assessor; Jean Werbie, Community Development Director; and Jane Romanowski, Village Clerk.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. MINUTES OF MEETINGS - MARCH 3, 10 & 17, 2008

YUHAS MOVED TO APPROVE THE MINUTES OF THE VILLAGE BOARD MEETINGS OF MARCH 3, 10 AND 17, 2008 AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY ALLEN; MOTION CARRIED 4-0.

5. CITIZEN COMMENTS

Jane Romanowski:

There are no sign ups tonight, Mr. President.

6. ADMINISTRATOR'S REPORT

Rocco Vita:

There's no report tonight, Mr. President.

7. NEW BUSINESS

- A. Consider Resolutions #08-11 and #08-12 to support Plan Commission amendments to the Village Comprehensive Land Use Plan and the Pleasant Farms Neighborhood Plan.**

Jean Werbie:

Mr. President, we have two resolutions this evening, 08-11 and 08-12, and these are relating to Neighborhood Plan amendments. As you know, neighborhood plans are components of the

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Village's Comprehensive Plan or the Village's Comprehensive Land Use Plan. The Neighborhood Plan amendments that we're talking about this evening pertain to the Pleasant Farms Neighborhood. This is an area that is bounded by the CP Railway east of 88th Avenue on the east, I-94 on the west, Bain Station Road on the north and approximately 93rd Place on the south.

The neighborhood is primarily farmland with a number of home sites adjacent to the arterial roadways with the exception of residential development in the vicinity of C and 104th Avenue. The Heritage Valley Subdivision is located south of Highway C, and along 114th Avenue south of C is River Road and there are some scattered residential home sites at that location as well. But, as you can see, most of this particular neighborhood is either farmland or Conservancy.

The Village's Comprehensive Plan indicates that a high school site with a major park would be located in the southeastern portion of the neighborhood. That's the area that's designated in the blue at the very southeast corner. A community commercial development would be located at I-94 and C. This is a freeway oriented development, and at this time it's shown as a cross-hatched area and identified with the letter F in a circle by the Interstate. The area east of the CP Railway would be industrial and that area is identified as the purplish color on the map. And the remainder of the land would be developed as a residential land use with the preservation of the environmental corridors, floodplain and wetland which runs along the western portion of the property adjacent to the Des Plaines River.

The Pleasant Farms Neighborhood Plan can be broken down as follows: Freeway commercial area is identified as red on the map and is approximately 14 acres. The industrial land which is just east of 88th Avenue is identified as about 54 acres. Institutional land is identified with 102 acres and, again, most of that is for a future proposed high school site. There is also a site that is owned by the Village of Pleasant Prairie where the existing sewage treatment plant is located. Open space within this neighborhood comprises about 480 acres which is a very large area. Again, it's made up of the Des Plaines River Watershed, floodplain, wetland, the wildlife habitat areas, upland conservancy and primary environmental corridor.

The largest urban land use within this neighborhood is residential, and it's shown to be approximately 430 acres. Within this neighborhood there are approximately 80 existing single family homes and lots and there are 779 new single family lots proposed. At full development there would be 859 single family lots with a density of 21,805 square feet per dwelling unit which means that it's basically one home per one half acre. This same map is also shown and reflected over on the bulletin board, so depending on which direction that you're looking. We've had this map up for several weeks. We have had public informational meetings before the Plan Commission and we've had informational meetings in the afternoon, and we've invited all the residents adjacent to and within this neighborhood to see this Neighborhood Plan as it's been pressing. The area that's identified with the small dashed line in proximity to the Des Plaines River is the floodway of the Des Plaines, and then the wider area of red dashed line is the floodplain associated with the Des Plaines.

Population projections under this Neighborhood Plan would provide 2,345 persons which would be approximately 539 school age children, again, at full build out. And this is based on the

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projection information that's been provided to us by Kenosha Unified School District as we put our projections together.

The Comprehensive Land Use Plan amendments - these are amendments that are proposed so that this Neighborhood Plan will conform with the Comprehensive Land Use Plan. As you can see, we've got some changes that have been made since 1996. I'll highlight a couple of these changes. First of all out by the Interstate we have made some minor modifications with respect to the freeway oriented commercial land area. This comes as a result of the relocated frontage road system and the rebuilding of the C interchange.

The government and institutional change that you can see somewhat in the center of the property will be modified when the sewer D plant is abandoned and the land area surrounding the plant is reduced down to just enough land for a lift station site. So we are making some minor modifications with respect to the government and institutional at that location. In the center of the site there was initially going to be a neighborhood park with a school shown in the center of the site, but those changes had been made when Pleasant Prairie Elementary School expanded in the Prairie Ridge Development. And we have another modification with the south end of this neighborhood. There is an M in a triangle that's shown and it's identified as a major park. We actually just shifted that down to the Prairie Springs Park area where a major park is located in the Village.

We've also made some modification just at the very south end to show some potential recreational land use just north of the parkland and south of the school site. The final change is that we've reoriented the school future land use designation. Instead of running more east/west, the future high school site, 90 acre site, is more of a north/south orientation just to the west of 88th Avenue.

A couple other changes that we've made is that there is a cemetery that should be identified as government and institutional, and the site just east of 88th Avenue that was going to be identified for the Badger Power Plant we've identified that land as a light industrial area instead of an energy site for a future power plant.

Those are the amendments and modifications to the Neighborhood Plan. At the Plan Commission meeting there were a couple of items that were brought up with respect to making some modifications to protect two oak savannahs on the west side of the neighborhood just south of the sewage treatment plan area. We have made modifications to some cul-de-sacs, as you can see in your packets that reflect the preservation of those particular stands of oak trees.

And then there was a couple of modifications as requested by Kenosha Unified to make sure that we had walking trails that interconnected the subdivision where there weren't streets that interconnected the subdivision directly to the future high school site. We've also looked at some of the walkways and the sidewalks around the high school and leading northwards in 94th Avenue towards Prairie Ridge, and we made some adjustments so that those were properly reflected. Those were primarily the comments that came in at the Plan Commission meeting so we made sure that all of those items had been addressed.

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The other unique thing, and you really can't see on this plan right here, is that we are contemplating and we are working with the County to have a traffic study completed to look at a roundabout at that intersection of Highway C and 104th Avenue. So we are working towards that end, and the Neighborhood Plan does reflect that as well.

One last comment, the developer did indicate at the last meeting that he is willing to donate or dedicate any open space land, floodplain, wetland, conservancy land and parkland in proximity to that waterway that extends from the Des Plaines for a future wetland restoration project that the Village as going to be working on with the Kenosha-Racine Land Trust.

So with that the staff recommends approval of Resolutions #08-11 and 08-12 as presented. Again, all of the comments that were made at the Plan Commission meeting were addressed and incorporated as part of these resolutions.

Mike Serpe:

Just one comment. The density, Jean, is good. I think that's what people are looking for as the size of the lots. The only thing that I brought up at the Plan Commission, and just again I'd reiterate it and you've already touched on it, was the traffic that between Kenosha County and the Village of Pleasant Prairie addressing 104th Avenue and then Highway C should—it would be nice to have a plan in place that if this were to move ahead that they would be ready to plug that plan in and get moving on it. Sometimes these things take a long time and it creates a great deal of problems for the residents to getting in and out of Pleasant Prairie to wherever they're going. So I think the plan looks good. The density looks good - the trails are good - the placement of the school.

Jean Werbie:

I just wanted to mention that as part of the traffic study we are going to be working with Kenosha County in looking at the traffic impacts along Highway C and County Highway H. And, as you know, we did complete a traffic study already for Bain Station Road and we do have an ultimate profile and we are collecting funds for that eventual improvement of that roadway as well based on the other adjacent developments.

Mike Serpe:

That's good. And with that I'd move approval. Do you need two separate motions on these?

Jean Werbie:

Yes.

Mike Serpe:

The first one would be 08-11.

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Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve. Any further discussion on 08-11.

Steve Kumorkiewicz:

Yes. Jean mentioned about that roundabout at C and 104th. Is it a possibility to have the same system for Bain Station on C?

John Steinbrink:

That's already shown on there, isn't it?

Jean Werbie:

I'm sorry. It should have been Bain Station and C is where the roundabout is being proposed, not at 104th. I'm sorry.

John Steinbrink:

We thought you had a new one there.

Jean Werbie:

No, I'm sorry. It was the one further to the east.

Steve Kumorkiewicz:

Okay, thank you.

John Steinbrink:

Any further discussion on 08-11?

SERPE MOVED TO ADOPT RESOLUTION #08-11 - RESOLUTION TO SUPPORT AMENDMENTS TO THE VILLAGE COMPREHENSIVE PLAN; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.

Clyde Allen:

Move resolution 08-12.

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Mike Serpe:

Second.

John Steinbrink:

Motion by Clyde, second by Mike on 08-12. Any further discussion on this item?

ALLEN MOVED TO ADOPT RESOLUTION #08-12 - RESOLUTION TO SUPPORT REVISIONS TO THE PLEASANT FARMS NEIGHBORHOOD PLAN.; SECONDED BY SERPE; MOTION CARRIED 5-0.

John Steinbrink:

That completes Item A. We move on to B and C together. Do we need a motion to take those up together?

Mike Serpe:

So moved.

Steve Kumorkiewicz:

Second.

SERPE MOVED TO CONSIDER NEW BUSINESS ITEMS A AND BE TOGETHER; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.

- B. Consider Resolution #08-13 - Preliminary Resolution to Exercise Special Assessment Police Powers for the construction of municipal water on 93rd Street 250 feet west of 30th Avenue and 445 feet south of 93rd Street along the Kenosha County Bike Trail to Springbrook Road.**
- C. Consider Award of Contract for the construction of municipal water on 93rd Street 250 feet west of 30th Avenue and 445 feet south of 93rd Street along the Kenosha County Bike Trail to Springbrook Road.**

Mike Spence:

As approved in the 2008 capital plan, the utility department proposed the extension of a 12 inch water main along 93rd Street for the purposes of completing a loop along the Village's north border with the City of Kenosha. This water main was funded from Tax District #2, and it served to stabilize the water system pressures and redundant capacity in that area. It had been postponed from 2007 for several reasons because we were working on an easement, and then secondly different construction priorities had developed because we were looking to construct it with Village crews. As far as the assessment we are intending on having a hearing later this month.

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This assessment would be deferred and there are five parcels that are related to the special assessment.

Regarding the construction contract for this project, the original budget for the project was \$103,076.60. After some of the work, the Kenosha County is requiring that we bore underneath County Trunk Highway ML. And in getting prices the utility department decided to get bids for directional boring of the whole water main both on 93rd Street and on the bike path. Two bids were received. The first one was from RJ Underground for a price of \$53,700. The second one was from ZDB Utility for \$58,000. In evaluating these proposals we're recommending that we contract with RJ Underground for \$53,700. And this brings the revised cost for the project to \$88,188.08 which also includes the Village work as well as a contingency and engineering and administrative fees. This represents a savings of \$14,888.52 over the original estimate.

So for Item Number C we recommend that RJ Underground, Inc. be awarded a contract for the installation of a water main at a cost not to exceed \$53,700 for the complete directional bore of a 12 inch water main and one service. I'll entertain any questions.

Monica Yuhas:

I have one. Mike, has the Village used RJ Underground before on different projects?

Mike Spence:

Yes. As a matter of fact we recently used them on a water main relay down in Carol Beach and they're very reputable and they have performed very well for us in the past.

Monica Yuhas:

Thank you.

John Steinbrink:

Other questions?

Mike Spence:

That's all I have.

Jane Romanowski:

We need separate actions.

John Steinbrink:

We need a motion on 08-13.

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Monica Yuhas:

Motion to approve Resolution 08-13.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Monica, second by Steve. Any further discussion on this motion?

YUHAS MOVED TO ADOPT RESOLUTION #08-13 - PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS FOR THE CONSTRUCTION OF MUNICIPAL WATER ON 93RD STREET, 250 FEET WEST OF 30TH AVENUE AND 445 FEET SOUTH OF 93RD STREET ALONG THE KENOSHA COUNTY BIKE TRAIL TO SPRINGBROOK ROAD; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.

Mike Serpe:

Move to award the contract to RL Underground for \$53,700.

Clyde Allen:

Second.

John Steinbrink:

Motion by Mike, second by Clyde. Further discussion on this item?

Clyde Allen:

I guess since it came in under budget and it's in the capital money, I guess I'd like to make a suggestion that Mike look into that \$14,000 that's in the capital budget and look at moving that to road maintenance being the rough winter we've had. We only had \$200,000 for road maintenance in '08. It's not a lot but at least it's a start.

Steve Kumorkiewicz:

Good idea.

John Steinbrink:

We have a motion and a suggestion. Further discussion?

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SERPE MOVED TO AWARD A CONTRACT TO RJ UNDERGROUND IN AN AMOUNT NOT TO EXCEED \$53,700 TO CONSTRUCT MUNICIPAL WATER ON 93RD STREET WEST OF 30TH AVENUE AND SOUTH OF 93RD STREET ALONG THE BIKE PATH TO SPRINGBROOK ROAD AS PRESENTED; SECONDED BY ALLEN; MOTION CARRIED 5-0.

D. Consider Renewal of Agreement with the Kenosha County Humane Society, d/b/a Safe Harbor Humane Society, for impoundment services.

Rocco Vita:

Mr. President, before you you have a proposed renewal between the Village and Kenosha County Humane Society that does business as Safe Harbor Humane Society for impoundment services for animals, dogs and cats. You'll notice there are no procedural proposal changes to the agreement but there's a slight change in the fees. They are now charging \$1,030 per month. Last year they charged \$1,000 per month. The fees are based on population. The Village's population, their fee tier, is tiered and in the 15,000 to 18,000 population range is where the Village falls.

Monica Yuhas:

Rocco, do you know how many animals were impounded last year?

Rocco Vita:

I don't know how many dogs or cats were impounded. I do know that last year we had approximately 60 of the animals were reclaimed. For every reclaimed animal the Village receives \$100, so in light of that about half of the fees that we pay are returned to us.

Monica Yuhas:

Thank you.

Rocco Vita:

So it's the staff's recommendation that the Village President and the Clerk be authorized to enter into the agreement with the Safe Harbor Humane Society for 2008 impoundment services.

Clyde Allen:

So moved.

Monica Yuhas:

Second.

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John Steinbrink:

Motion by Clyde, second by Monica. Further discussion on this item?

Steve Kumorkiewicz:

Yes, a comment on that. I have occasion to talk with a resident who complained about the . . . fee being charged by the Village when his dog was picked up twice. That was last year. Many people don't understand that we have to pay for the services. The person was . . . claimed that we have to pay for boarding. If the animal rescue officer goes in overtime out of the regular hours we have to pay overtime for that. So the cost for certain . . . Mr. Pollocoff, at certain occasions could be larger than what we paid So that's one thing the residents probably are not aware of.

John Steinbrink:

Maybe a question for Mr. Mogensen in the back. Do we pick up strays from the police department and drop them off there? Is there a procedure for that?

Dave Mogensen:

Assistant Chief Dave Mogensen, 8600 Green Bay Road. When we have a stray most of the time we will contact Bob Melby and he responds to the location and picks the animal up and delivers it to the Humane Society. There have been a few occasions where we will personally take them there in a squad car usually if it's odd hours of the night or whatever. But it's a valuable service. We have to have it. We do end up with—I would say we use the animal control services once or twice a day. That's just an average I would guess.

John Steinbrink:

I know it's difficult if we have to pick up and transport those animals all the time.

Dave Mogensen:

It is very difficult. Not only that but it's messy and it required cleanup and we aren't experts at handling dogs.

John Steinbrink:

Thank you. We have a motion and a second. Further discussion

ALLEN MOVED TO APPROVE AN AGREEMENT WITH THE KENOSHA COUNTY HUMANE SOCIETY, D/B/A SAFE HARBOR HUMANE SOCIETY, FOR 2008 IMPOUNDMENT SERVICES; SECONDED BY YUHAS; MOTION CARRIED 5-0.

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**E. Consider Relocation Order for the Sanitary Sewer Treatment Plant 73-1
Abandonment Sanitary Sewer Force Main.**

Mike Spence:

Mr. President, this item is to secure easements for the sanitary sewer relative to the 73-1 treatment plant. Previously the Board has negotiated easements for the force main which is the pressure pipe from the proposed lift stations associated with the abandonment of the 73-1 waste water treatment plant. The Village in order to keep the Lake Michigan water diversion agreement has committed that by 2010 both treatment plants will be abandoned so this is part of that project.

This project includes both a permanent sanitary sewer easement, and a 30 foot wide sanitary sewer easement and a 20 foot construction easement along County Trunk Highway ML which in this easement will be a gravity sewer that will go to the new lift station. So this particular line will take the waste water that's coming from the Timber Ridge Subdivision. So from this point the waste water will go from the Timber Ridge to this lift station on just south of County Trunk Highway ML.

So this relocation order initiates the process to acquire this easement from the property owner, and we have gotten proposals. I guess with that it would be our recommendation that the Village President and the Clerk be authorized to execute this relocation order and file with the Kenosha County Clerk and the Register of Deeds.

Mike Serpe:

I move approval, Mr. Chairman.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve. Further discussion on this? As stated this is to keep us in compliance with the water diversion plan. I think we'll be looking at Sewer D in the future then also.

Mike Spence:

That is correct.

John Steinbrink:

These are the only two waste water plants that we do have in the Village right now.

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SERPE MOVED TO APPROVE A RELOCATION ORDER TO ACQUIRE A PERMANENT SANITARY SEWER EASEMENT AND A TEMPORARY CONSTRUCTION EASEMENT ON TAX PARCEL NO. 92-4-122-342-0300 AS PART OF THE SANITARY TREATMENT PLANT 73-1 ABANDONMENT FORCE MAIN PROJECT; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.

F. Consider an Intergovernmental Agreement with the Root-Pike Watershed Initiative Network for Storm Water Information and Education Program Services.

John Steinbrink, Jr.:

Mr. President and Board, as part of our MS 4 NR 216 permit, one of the requirements that we have towards that is developing and implementing an informational and educational program that's goal is to motivate individuals to change behaviors that contribute to the pollution of storm water. So what's being proposed to be done is all the communities of the Root and the Pike River, which is 21 communities that kind of drain from Southern Milwaukee all the way down to Pleasant Prairie, are looking at combining and forming like a little consortium where they can use the economy of scale of all the resources to go through and develop this educational program and implementation. Sixteen out of the 21 have committed so far, assuming that the Village Board moves forward on this.

We are budgeted several thousand dollars for public education and its implementation. The cost this year is \$1,050, and I think that by all the communities working together and then having one representative from each community as part of the committee, and then the committee is also headed up by representatives from the DNR, EPA and the UW-Extension system. So it's kind of everyone putting in a little bit of work towards this program and then getting one really nice program out of it in return versus all 21 communities going through and developing the process on their own. So we really think that by using the economies of scale it's a worthwhile venture to be a part of. I can entertain any questions that you may have.

Mike Serpe:

Who would be the lead on this, John, from the Village?

John Steinbrink, Jr.:

I would be the led representing the Village of Pleasant Prairie.

Steve Kumorkiewicz:

How are we going to do it?

John Steinbrink, Jr.:

How are we going to develop the program?

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Steve Kumorkiewicz:

Yes.

John Steinbrink, Jr.:

We contribute our money and I think our total budget is around \$83,000. Then the executive director, the assistant, representative from the DNR, UW-Extension and EPA put together this educational information for us and then we have access to it to give out to residents, to businesses, to school age children. So there will be different components of it based on our target areas. So you might have a program that you can go to an elementary school for a bunch of kindergartners as one component of it all prepared for you. There's something else where you might want to go to the business associations and do something on different levels. There will be another level where you can go through residents at public hearings or informational. So it's something that's really geared towards all the facets of the residents and the business community.

Steve Kumorkiewicz:

Thank you.

Monica Yuhas:

John, what happens if the group does not get the DNR grant?

John Steinbrink, Jr.:

If the group does not get the DNR grant then we're just responsible for paying the entire \$1,050. If we do get the DNR grant then it will pay around \$700 of that and then we're getting the program for \$300 which is a really good deal. It's kind of good that all the communities that are required for this MS 4 permit are working together and a part of it and that it is a DNR grant and we do have representatives from the DNR and the EPA sitting on our Board also. So I would think that we would rank very favorable in getting the grant but I can't really speak until the process is gone through.

Monica Yuhas:

Thank you.

Clyde Allen:

John, just for information, do you remember what it costs us to put those little DVD's out on the clean water, that informational piece there?

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John Steinbrink, Jr.:

I'm not really sure what the cost of it was. I'm sure that the cost of reproduction is around \$1 or so, but it's actual production of everything else that kind of moves forward with that. So I guess I'd have to consult with the IT department to find out what the actual charge was. But we used our resources in house to develop it.

Clyde Allen:

That's not the important part. I was just curious what the cost was. But can we expect to see some of those sorts of things that can be shared and passed around, those DVD's?

John Steinbrink, Jr.:

Oh, sure, without a doubt. I mean we plan on using a lot of different sources of media once this is out. So we'll have information that we can provide on our website, information that we can provide on Channel 25, information that we can print out, PowerPoint presentations, etc.

Clyde Allen:

So it's not just printed matter?

John Steinbrink, Jr.:

That's correct.

Clyde Allen:

Thank you.

Mike Serpe:

Is this in any way tied to the Clean Water Utility that we have going? Could it be tied to it?

John Steinbrink, Jr.:

The funding source for this will be a component of the Clean Water Utility. There was an educational component of it so that part of it which makes up our \$3 ERU would be funding that component of it as public education. So we were budgeting a couple thousand dollars to do public education, and this is just one way that we can probably produce something a lot nicer for a little bit less money than what we would have if we had done everything in house ourselves.

John Steinbrink:

Will there be a lot of community and volunteer involvement in this project as far as cleanup of the river areas?

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John Steinbrink, Jr.:

It's definitely our goal if we can go through and, like I said earlier, kind of teach people the importance of the clean water. I guess for example Earth Day is coming up in a couple weeks, and the Village is going to be working at Pleasant Prairie Elementary School doing some presentation over there to the young kids. We'll be at St. Therese doing some educational sessions there and at Gateway Technical College for some of the business community. So it's really our goal to go through and really provide a resource for people to gain information. And we can also go through and develop programs as developing rain gardens and different things like that. So it's definitely our goal to provide a lot of public participation in our projects which are developed as a part of this program.

John Steinbrink:

Other comments or questions?

Steve Kumorkiewicz:

We're going to St. Therese but should we go to Prairie Lane? St. Therese is in the City.

John Steinbrink, Jr.:

Right, but it's right on the border of Pleasant Prairie and we do have a good relationship with them.

Steve Kumorkiewicz:

I don't question that.

John Steinbrink, Jr.:

We were invited to go and talk to some of the kindergartners for an hour so I told them I'll go and do a presentation to them for that. We have contacted all the elementary schools and whichever schools choose to participate with us we're definitely more than willing to go through and help them out. It's definitely our goal to educate all the kids, because it seems like the kids are really the watchdogs of the parents sometimes once they learn the newer techniques that are out there for preserving our waterways.

Clyde Allen:

Motion to approve.

Mike Serpe:

Second.

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John Steinbrink:

Okay, thank you. Motion by Clyde, second by Mike. Further discussion?

Steve Kumorkiewicz:

I would contact Prairie Lane and Whittier to see if we can get them in the program, too, John.
Thank you.

John Steinbrink:

I know that on Earth Day alone a lot of the schools have worked with us and done projects out at the park and different areas. We've had good participation that way and I think this is going to foster the same participation among the schools so it's a good project. Like you said, kids are kind of the watchdogs of the parents. I think when it came to recycling the kids were probably the ones that actually showed the parents how to actually really get the benefit from the recycling program.

ALLEN MOVED TO APPROVE AN INTERGOVERNMENTAL AGREEMENT WITH THE ROOT-PIKE WATERSHED INITIATIVE NETWORK FOR STORM WATER INFORMATION AND EDUCATION PROGRAM SERVICES AS PRESENTED; SECONDED BY SERPE; MOTION CARRIED 5-0.

G. Consider Award of Contract for the Pleasant Prairie Dispatch Renovation Project.

Dave Mogensen:

Again, Assistant Chief Dave Mogensen, 8600 Green Bay Road. You want me to go into and give you a summary of the overall project? We put this in the 2008 budget at a cost of \$53,773. What we had done is had Partners in Design come through the dispatch center, take the measurements, look over what they thought needed to be done. And based on that they submitted plans to Riley Construction for a price estimate and they came back with that price and that is the price that we used for the budget proposal.

After that was approved we started getting deeper into the project. Actually had more meetings with the contractor. We also met with Becker Electric and Partners in Design actually had an engineer come out to make sure everything was sufficient for the remodel project, the electrical, the HVAC and all that. And come to find out that it needed more of an upgrade than was originally proposed or was included in the cost suggested by Riley Construction.

The biggest factors were, first of all, the architectural fees we did not know that those were not included in the price. Also, during the planning with the architects, several meetings, we discussed how we were going to have the dispatch work stations, where the dispatchers would actually sit. And the best way to accommodate the equipment, the dispatchers, their comfort, the efficiency of the overall space, and what we came up with and agreed upon is that custom

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furniture, which is actually designed for dispatch centers was the best way to go. There were a couple reasons for that. The equipment is modular, for one thing, so you can get it to fit any space you need. It's customized for that. It's also built with a core in the back of the unit that houses all the electrical, wiring, all the CAT 6 for computers. It's a very efficient way of cabling the system. Because right now all the cables, all the power cords, all the wiring is exposed in the situation we have right now. And this will enable us to properly wire the room. It will look nice. The computer systems will be properly ventilated. They will not be sitting on a carpeted floor. They will not be sitting on a shelf. They will be in compartments, proper ventilation, proper wiring. Besides that the units are modular and reusable so if we were to relocate them again we could reuse them so they would be good for many, many, many years.

Another additional cost was the Becker Electrical Group. The original quote did not include relocating the door control systems. All the doors in the Prange Center are remotely controlled by the police department for security reasons. The door control panel right now is situated by the employee entrance which is on the opposite of where we want to do this relocation. And it's not a system they can just pick up and move across the room with an extension cord or extension cables. It has to be completely rewired to the new center, to the new location. So that added significant cost that we did not foresee. We were not sure how technically troublesome that would be to relocate.

One other area was there was a slight increase in cost for IT purposes to make sure that the proper wiring and backup power and things like that were in place. So pretty much the rough bid given to us by Riley Construction did not include some of the things that they found when they looked deeper into the project and exactly how involved it was.

Mike Serpe:

Dave, this entire project is being paid for by impact fees that were collected for public safety, is that correct?

Dave Mogensen:

That's what I was advised was probably going to be the case, yes.

Rocco Vita:

Mr. President, during the budget process the original budget amount was being earmarked for the public safety impact fee fund, and the overages that Assistant Mogensen went through to enhance the functionality of the project will also be coming from the same fund. So a fund dedicated specifically for this use.

Dave Mogensen:

May I also point out with regard to that, the specialized dispatch furniture, the price for that was about \$6,000. We were going to do the installation ourselves which will save us about another \$1,000 off that price. The other thing is to have custom mill work put into place instead of that

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system would have been about \$3,000. So this is about a \$3,000 additional cost, however by just using mill work we would end up with the same situation we have right now, and I think you all have seen it. It's a counter top, nothing more, nothing else and everything just sits on top of it. This is actually designed to equip the center. It's used in dispatch centers everywhere. I have some of the brochure here if you guys would like to take a look at it.

John Steinbrink:

So what you're saying is with the custom furniture it's all reusable versus the custom cabinetry which really isn't?

Dave Mogensen:

Correct.

John Steinbrink:

There is going to be a future savings with that?

Dave Mogensen:

Yes.

Clyde Allen:

Rocco, if you know and I don't want to put you on the spot, do you know the balance of the fund?

Rocco Vita:

I believe it's in excess of \$219,000.

Clyde Allen:

Thank you.

Monica Yuhas:

Time frame for this project, starting time frame? When are you anticipating starting? How long is the project going to take? Because as I see looking through the proposal that the work is going to be happening during normal working hours which means you're going to have drywallers or saw going while dispatch is there. How are you anticipating keeping the sound down?

Dave Mogensen:

Yes, it is going to be a mess and it's going to be done in phases because we have to keep the existing operation going and the construction is going on right behind them. We are going to

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have to do some relocating of furniture which we'll do ourselves. And another plan is to relocate one of the dispatch consoles into an office that's nearby. It's off on the side of the dispatch area so we can close the door and they can conduct business when the sanding and the hammering is going on. Then once the new area is completed they'll be able to occupy that space and we'll complete the other half of the project which is where the dispatchers were sitting before.

Monica Yuhas:

And then if you could answer this for me. There is no fire alarm panel relocation and no wall opening for the server area as discussed, so what is going to happen to those two specific items?

Dave Mogensen:

As far as the fire panel they misunderstood us in the beginning because the fire panel can stay located where it was at. They were originally going to knock out part of that wall by the fire panel and make like a server rack that was accessible from both sides. So you can open a door on the hallway side and access the back of the servers which would require knocking that wall out, and have access to the front of the servers to the computers inside the dispatch room. A complete waste of money. We don't need that. Everything is PCs. They would be mounted directly under the dispatch work stations. So, no, that was totally unnecessary.

Monica Yuhas:

Thank you.

John Steinbrink:

Other comments or questions? During switch over, as Monica stated, you're going to have to keep one operational while you're working on the other. Is that a space issue?

Dave Mogensen:

It's going to be, yeah. I don't know how we're going to pull it off but we really have no choice. We'll have to remove some of the office furniture and maybe relocated it to the back storage room. Like I say, we have one office where currently we have our third shift supervisors. We're going to relocate them, put a dispatch console, a phone console in there just to use while the excessive noise is going on. We'll get by.

John Steinbrink:

It looks like you've thought out the process.

Dave Mogensen:

Now we've just got to do it.

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John Steinbrink:

Dispatch is very important.

Mike Serpe:

John, I would move to approve the project, the renovation of the dispatch center, in the amount not to exceed \$74,876.09.

Monica Yuhas:

Second.

John Steinbrink:

Motion by Mike, second by Monica. Is there any other discussion on this item? If not, thank you, Dave.

SERPE MOVED TO APPROVE THE DISPATCH RENOVATION PROJECT AS PRESENTED IN AN AMOUNT NOT TO EXCEED \$74,876.09; SECONDED BY YUHAS; MOTION CARRIED 5-0.

H. Consent Agenda

- 1) Approve a Letter of Credit Reduction for the Bain Station Crossing Development.**
- 2) Approve Bartender License Applications on file.**

KUMORKIEWICZ MOVED TO APPROVE CONSENT AGENDA ITEMS 1 AND 2; SECONDED BY YUHAS; MOTION CARRIED 5-0.

8. VILLAGE BOARD COMMENTS

Mike Serpe:

John, I have a cousin that lives in the Carol Beach area, and he called me—he left me an e-mail. He's a little disturbed at the amount of disrespect of certain people that either live in the area or live outside of the area with reference to throwing debris on the side of the roads. It's fast food containers, milk containers, all kinds of garbage you could think of. He took it upon himself to walk the area of south 7th Avenue, had a couple garbage bags with him and just cleaned it up himself. I notified John and I think he sent a truck out or he is going to send a truck out to pick it up. He's also organized a group for the Carol Beach area, I don't know what area, that they're going to just go through and just do the same thing in their own neighborhood which I think is great.

But he just couldn't understand the amount of disrespect that people have for other peoples' property by throwing debris everywhere. He'd like to see this go a little further and see if we can

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some type of public information that if anybody spots somebody littering on the side of the road try and get a license number, turn them in, do something. He said it was very disturbing to see the mess that after the snow melted that was left there.

And then in his April 26th dealing he's got the neighborhood together again. We've notified John, Jr. about that event and he is going to send a truck out after it's done I think on the Monday following and pick up that debris as well in the Carol Beach area. People do get involved in their own neighborhoods and that's nice.

Clyde Allen:

I think it needs mentioning about the article that came out yesterday in the Milwaukee paper regarding the school district. It is a different taxing body but we are one, we need to look out for our residents here. Something we certainly need to stay on top of, something we certainly need to watch. Synthetic CDOs are a very, very complex investment. I think it behooves us to make sure we stay on top of it, watch what's happening, find out what the outcome is, what it's actually costing the taxpayers of Pleasant Prairie. I'll just leave it at that. It's something we really need to stay on top of for the Village residents because we are in this together.

Monica Yuhas:

I would like to thank Bob Babcock, Sr. for taking me on a tour last Tuesday morning. A bright, sunny morning, 7 a.m., to show me the water that's around Carol Beach. I'm looking forward to sitting down with residents and John, Jr. and talking about what we can do to maybe help rectify the problem.

Steve Kumorkiewicz:

I was over there the night before.

John Steinbrink:

This weekend some folks noticed they got the bigger recycling carts.

Monica Yuhas:

John, how did that go?

John Steinbrink:

Maybe you can just give us a quick update on that. I know we put quite a few of them out.

Steve Kumorkiewicz:

There are carts all over the place.

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John Steinbrink:

Contrary to the fears they're not as large as people thought and they do fit.

John Steinbrink, Jr.:

This past weekend we began our recycling upgrade roll out. Just a little bit of past history I guess. Back in January we had sent out a survey card as part of the Village calendar which was kind of in the back cover, and it asked the residents if you wanted to upgrade your recycling cart from the 65 gallon to the 95 gallon, if you check this box we'll go ahead and we'll do it sometime in April. Then we also put out an educational piece to all the residents that said we're moving ahead with the automated garbage collection and we're actually providing you three different options for this.

Option one gives the residents the same level of service that they have now which is unlimited volume and so you will be delivered a 65 or a 95 gallon cart and you'll be allowed to put that amount of garbage in that cart. In addition, you'll be able to put additional cans along side of it.

Option two is you can request either a 65 or a 95 gallon garbage cart container and just put whatever is in that container, but one of the recommendations from the Village Board, which we thought was a great idea, is you can go through and from December 15th to January 15th, which is really when we have some of our heaviest volumes, you'll be able to put out an unlimited volume along side your container. And you'll also be given two unlimited volume collection days. And so let's say if you decide that you want to go and clean your garage on June 1st and you have this huge amount of debris or whatever that you do from cleaning out the attic, if you call public works we'll be able to come down and pick up that larger amount at no charge to them.

Then that option number two actually comes with a 50 cent per month reduced rate. So I believe that our existing rate is \$13.50 for the unlimited which is the volume we're at right now. Option number two which is where you put out a little bit less garbage but then you pay a little bit less, only paying \$13 a month. Then option number three you're given the option to go through and choose either a 65 or a 95 gallon container, but all you can put out is whatever you can fit inside that container. So to accommodate some of the residents that we have in the Village that produce less garbage, we wanted to give them the opportunity to reward them that if you're producing less garbage and costing us less at the landfill we're going to give them a \$1 per month rebate. So their charge drops down to \$12.50.

So we started the roll out of the recycling carts, and the reason that we did the recycling carts before the garbage is that our recycling amounts have just really increased the last three years since we started the automation collection recycling. I would say about three years ago we were around maybe 16 or 17 percent diversion, which means that if you have 100 pounds of garbage and recycling 16 pounds of it is recycling and then the 84 pounds is garbage. We actually doubled the amount of our diversion that we're pulling out of the landfill. We're probably pushing around 36 percent right now. It's over a third of all of our residential garbage and recycling is being pulled out of the landfills and we are recycling it. And so the program is going great.

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Back three years ago when we started the program we issued 65 gallon containers because at the time everyone had an 11 gallon tote which is one of those green bins that you see around different areas in the Village. So we thought by going from an 11 gallon up to a 65 gallon that's just a huge increase. I guess we were wrong there because a lot of people were putting out more recycling than what they could hold in that recycling cart. So there's been a real outcry about the last year that we need some more recycling space. And the Village residents and their kids and everyone else are really doing a great job with the recycling.

So we actually went out and mailed that survey out and we got 1,200 responses back from residents out of the 7,000 that we have in the Village that said that they wanted a larger recycling cart because the 65 gallon can't hold enough. So we were very happy to see that so we did a distribution this past weekend. Our goal is to cut down on some of the costs of our roll out carts for the garbage. We're going to take those 65 gallon containers that we picked up from the residents that were the small recycling carts, wash them out, and just put some garbage lids on them and now we have the smaller garbage carts. We only had 530 residents that requested the smaller 65 gallon garbage containers, so we do not have to purchase any of the smaller containers at all so that was a cost savings to the program.

So everything went well and we plan on rolling out our garbage carts starting this Saturday. We're actually going to bump it up a couple days from what was advertised. We're starting on the west end and working east. It should take about two weeks. Residents can use their new garbage carts as soon as they receive them, so probably within two or two and a half weeks everyone should have the garbage carts.

One of the common questions that we're getting from residents is what do we do with our old garbage can that we've had laying around for 15 or 20 years? You can use it to bring material to the compost site, but if you really feel that you don't have a use for it whatsoever if you just put a note on it that says please throw this garbage can away we'll dispose of it during your regularly scheduled garbage collection day. I know that was a little bit long winded but there's really a lot of information that I want to make sure that we have out. We're trying to have out as much information on press releases and on the website and on Channel 25 to keep everyone abreast of what's going on.

But overall I know that the residents are really excited about having the new garbage containers, about the opportunity to have the bigger recycling carts, and I guess I'll be curious to see if recycling volumes go up any more now that we have another 1,200 of the larger carts out. So we're very pleased with the program as a whole so far.

John Steinbrink:

The old garbage containers that people won't be using anymore are those recyclable? Is that what we'll do with them is recycle them?

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John Steinbrink, Jr.:

Any of the ones that are recyclable we will try to recycle, but I'm predicting that a majority are made out of a material that's non recyclable and so they'll just be disposed of unfortunately.

John Steinbrink:

And while you're up here, Mike touched on it with the clean up of the street. I know when the scouts do the road by us, Bain Station Road and other streets, we provide them with a vest so they're visible while they're out there on the highway. Is that something we make available to anybody or any group that would want to do a neighborhood cleanup in their area?

John Steinbrink, Jr.:

Without a doubt. Probably back about seven years ago we started up an adopt a road, adopt a neighborhood program. It's been really popular historically with the Boy Scouts or Girl Scouts or just any community groups that want to take some additional pride in their community. All we ask for is that you do two collections per year. Historically it's one in the spring and one in the fall. We will provide the group with some plastic safety gloves, the safety vests. The public works crew will go out and put up some road signage at the beginning, the entrance, and at the end of wherever they're doing the work and provide them with garbage bags.

I'll go and talk to the group for maybe 15 or 20 minutes depending on the dynamics of the groups. If it's a Boy Scout group where the kids are much younger we take a little bit of time and explain to them if it's too heavy don't pick it up, if it's too dead don't pick it up, anything like that. With the adults it's a little bit faster. And we definitely explain the importance of being safe on the road. We work well with the police department notifying them that we are going to have a special pickup on this afternoon and they provide some extra patrol. And a lot of times if the cars see a few extra squads that are going by they'll obey the speeds. And following the collection we'll send our crews out to go and pick up any garbage bags.

We probably have about 18 to 20 groups out right now. And I'd definitely be interested to have this other group be a part of it. We make up some signs which I'm sure that you've seen in other areas of the Village and I'm sure that we could do that for the residents of Carol Beach and whichever unit they would choose to have it at. Thank you.

John Steinbrink:

So we have the groups picking up twice a year. And then besides that we have our own Village crew that goes through during the rest of the time actually picking up the litter that's out there. It's unfortunate we have to do that because people should have the decency to not do what they do.

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John Steinbrink, Jr.:

We have I guess I'll call them volunteers from our Kenosha County Work Release Program. We normally have around four individuals and they're supervised by a Village employee. And one of their duties is going through and picking up the roadside garbage and doing what they can do. So we probably hit the roadsides about half a dozen times per year. The first time in the spring is historically the worst because it's had more time to build up. But we've gone through about half the roads right now and we still have another half to go so maybe in another couple weeks we'll have that complete.

John Steinbrink:

Any other questions?

Steve Kumorkiewicz:

I'd like to make a comment, John. I think what you're going to see, too, is in the recycling pickup myself as a lot of senior citizens that we don't use so much recycling. We don't put the recycling every two weeks. I can go a whole month before I'm even close to the top of the recycling. That's mean there's one stop less that the truck is going to make. Now, you figure out how many senior citizens we've got in the Village, 30 percent are saving in fuel just for the trucks.

Besides that, another area just going the same way that Mike is talking about throwing garbage, I live on 39th Avenue and you know what happens over there. People just . . . throw it in. So all of us on the frontage road out there are waiting for the weather to dry that area and we clean up and cut the grass every year and that way it's always neat. So it's up to the people in the neighborhood to work. We know what we can do for them and they can do something for us, too, in that way. Thank you. Very good job, John.

John Steinbrink:

Thank you. Other Board comments?

9. ADJOURNMENT

**YUHAS MOVED TO ADJOURN THE MEETING; SECONDED BY KUMORKIEWICZ;
MOTION CARRIED 5-0 AND MEETING ADJOURNED AT 7:35 P.M.**